

Sprint Planning Meeting Minutes – Sprint 2

Attendees:

- Isis Gomez – Product Owner
- Manuel Conrad
- Michael Novas
- Kirei Hausheer
- Joaquin Prado

Start Time: 8:00 P.M.

End Time: 9:00 P.M.

Team Velocity

The team maintained a velocity of **20 story points** for this sprint, with some user stories from Sprint 1 carried forward after partial completion.

Progress from Sprint 1

- **User Authentication System (US #1):** Login functionality completed; multi-factor authentication partially implemented and scheduled for refinement.
- **Phishing Awareness Module (US #2):** Initial interactive scenarios developed and tested; additional scenarios to be expanded.
- **Progress Tracking System (US #3):** Basic quiz scoring and time tracking integrated; badge system pending.

User Stories for Sprint 2

The product owner selected the following priorities for Sprint 2:

- **User Story #4:** Refine and complete multi-factor authentication and improve login security features. (5 story points)
- **User Story #5:** Expand phishing awareness module with additional scenarios and user feedback enhancements. (8 story points)

- **User Story #6:** Complete badge functionality in the progress tracking system. (4 story points)
- **User Story #7:** Begin work on module reporting dashboard for instructors/admins. (3 story points)

Team Member Assignments

- **Isis Gomez:** Continue refining secure login methods and finalize multi-factor authentication.
- **Manuel Conrad:** Expand phishing module with additional training content and ensure interactivity improvements.
- **Michael Novas:** Implement badge awarding logic and begin groundwork for the reporting dashboard.
- **Kirei Hausheer:** Support Manuel with scenario testing and alignment with learning objectives.
- **Joaquin Prado:** Test completed login and phishing modules; provide usability feedback on progress tracking.

Sprint Goals

- Finalize a secure authentication system with multi-factor authentication fully functional.
- Expand phishing awareness training with more diverse, interactive scenarios.
- Complete badge system integration to reward user progress.
- Begin building the reporting dashboard to prepare for instructor-facing features.

Additional Notes

- Daily scrums remain scheduled from 8:00 P.M. – 9:00 P.M., Monday through Friday.
- Deliverables and updates will continue to be shared via the team's Google Drive.
- Any blockers should be raised immediately during scrums to prevent rollovers into the next sprint.